Data file description: *Sickness absence during the sick-pay period*

This data file description applies as of January 2024. It first applies for those sickness notifications which arose during January of 2024 and were submitted in the month of February.

Questions regarding the content and delimitations of the report or file to be submitted to Statistics Sweden should be directed to the following:

Data are to be submitted as text (*.txt) files.
Web address: www.scb.se/sus
Information by phone:
+46 10 479 60 65
E-mail: sus@scb.se

Data file description

Data must pertain to all days off for sickness arising during the requested collection month. One collection month always refers to an entire calendar month. Files pertaining to a particular collection month must be sent the following month after payroll run, i.e., files pertaining to those sick during the month of January are submitted after February payroll run. Data for January can be submitted until the end of February. Late notifications from previous months not already submitted, as well as corrections of single cases from previous months can be included in following deliveries. For more information about incorrect data, please read more under the heading "Errors in delivered files" below.

If a period of sickness pertains to two months (i.e., through January and into February), then it must be reported as two absences. This is regardless of whether the end date of the sickness is known. The days occurring in January are submitted in the file pertaining to January, and 'SjukTom' is the last day of January. The remaining data regarding the sickness are provided in the February file, i.e., 'SjukFrom' is February 1,

and the days pertaining to February are submitted in the February file. *See example at the end of this text.*

If no employees have been sick

If no employees have been sick during the month, we still want your answer. If you submit information via Statistics Sweden's web-based data-collection tool, you only answer "Nej" to the question "Har någon anställda varit sjuk med sjuklön eller varit sjuk med karensavdrag under X månad" and press send. If you submit information via SFTP, you send in a file that only contains your company registration number (PeOrgNr), since the SFTP file cannot be completely empty. Please see below how the company registration number should be specified in the file.

Variable description

Variable name	Position	Length
PeOrgNr	1-12	12
PersonNr	13-24	12
SjukFrom	25-32	8
SjukTom	33-40	8
AntErsDagar	41-42	2

The text file (*.txt) should look like this:

165565000000197610030000202401082024010801

PeOrgNr   PersonNr   SjukFrom SjukTom AntErsDagar

PeOrgNr refers to the company registration number and must include Statistics Sweden's supplementary information 16 as the initial two characters, followed by the company registration number (10 digits). Or personal identity number, with century digits (e.g., 19-or 20-) as the initial two characters for sole traders, if no specific company registration number has been requested.
Example

165565000000197610030000202401082024010801

PeOrgNr

PersonNr Personal identity number of the sick employee reported with the year of birth in full 4-digit form.
Example

1655650000001976100300002024010820240108 01

PersonNr

SjukFrom First day of sick-pay period, including qualifying-deduction days, or the first day of the month (if the employee fell sick the previous month). Reported with the year in full 4-digit form.
Example

1655650000001976100300002024010820240108 01

SjukFrom

SjukTom Last day of the sick-pay period. Pertains to the day before the employee returns to work or the Social Insurance Agency assumes responsibility for the matter. Enter the last day of the month if the sickness period continues in the next month.
Example

1655650000001976100300002024010820240108 01

SjukTom

AntErsDagar Number of sick-pay days, including qualifying-deduction days, during the period of sickness - delimited by SjukFrom and SjukTom. Enter all days the employee received sick pay, regardless of whether the employee was sick for a full day, part of a day, or sick while employed part-time. If a period of sickness continues into the following month, enter the number of days with sickness pay for those days which fall in the current month. Single digits are preceded by 0, e.g., 08. Note that AntErsDagar can never exceed 14.
Example

1655650000001976100300002024010820240108 01

AntErsDagar

Errors in delivered files
In the case of larger technical or processing errors which impacts the entire file, please redeliver the file entirely. If, on the other hand, an individual case has been adjusted, the correct case can be included in following deliveries without any correction marks.

Examples of sickness periods continuing between months
Kalle is sick from 23 Jan. 2024 until 2 Feb. 2024. This is entered into the payroll system during payroll run on 15 February.

Kalle is paid hourly and is not scheduled to work Fridays through Sundays.

Datum	23-jan	24-jan	25-jan	26-jan	27-jan	28-jan	29-jan	30-jan	31-jan	01-feb	02-feb
Veckodag	mån	tis	ons	tor	fre	lör	sön	mån	tis	ons	tor
Schema	x	x	x	x				x	x	x	x
Sjuk	x	x	x	x	x	x	x	x	x	x	x

Regardless of whether the end date is known at the time of February reporting, reporting of the sickness arising in January must be divided up as shown below.

File pertaining to January (sent end of February)
- PeOrgNr – 165566666666
- PersonNr – 197788888888
- SjukFrom – 20240123
- SjukTom – 20240131
- AntErsDagar – 06

File pertaining to February (sent end of March)
- PeOrgNr – 165566666666
- PersonNr – 197788888888
- SjukFrom – 20240201
- SjukTom – 20240202
- AntErsDagar – 02