

Quick Guide to IDEP.WEB

Intrastat reporting in IDEP.WEB

This is a short description on how to report Intrastat in IDEP.WEB. If you already have Intrastat data in your Business Management Software or as an Excel or a text file, you can easily import the data into IDEP.WEB. See more guides here: www.scb.se/IDEPWEB

The easiest way to report is through Excel or text file import but if you only have a few items it can be done manually.

For instructions on how to create manual reports see the next page.

Start IDEP.WEB

Go to: idep.scb.se, and login.

The following page will appear the first time you login.

Add any missing information. All yellow fields must be filled in.

Select the flow/s (arrival and/or dispatch) your company is obligated to report. You can specify different contact persons for Arrival and Dispatch. It is also important to specify an e-mail address for the two factor authentication.

Contact details can be changed by selecting: *Parties – PSI' Parameters* in the top menu.

Click *Save and return to the start page* when you're done.

Change password

Go to homepage and select *Change password* under 'Common Tasks'

Company's parameters

Modify Company's parameters 202100083730

PSI Name*
SCB

Address info*
Post Code*
Postal District*
Country
Sweden

Contact Person*
Förnamn Efternamn
Telephone No.*
010-123456
E-mail Address*
Förnamn.Efternamn@scb.se

Choice of declarations

Declarations	Contact Person	Telephone No.	E-mail Address
<input checked="" type="checkbox"/> Intrastat Arrival	Förnamn Efternamn		Förnamn.Efternamn@scb.se
<input checked="" type="checkbox"/> Intrastat Dispatch	Förnamn Efternamn		Förnamn.Efternamn@scb.se

Save and return to start page Cancel